

**ORO GRANDE ELEMENTARY SCHOOL DISTRICT**  
*19175 Third Street*  
*Oro Grande, CA*

**REGULAR BOARD MEETING MINUTES**  
**November 2, 2016**

**1.0 CALL TO ORDER**

Board President, Mrs. Edna Rodriguez called the meeting to order at 5:00 p.m.

**MEMBERS PRESENT:**

Mrs. Edna Rodriguez, President

Mr. Carl Ackermann, Member

**MEMBERS ABSENT:**

Mr. Joshua Garcia, Clerk

**OTHERS PRESENT:**

Dr. Heather Griggs

Mr. S. Michael Buckhave

Mr. Terry Colvin

Mrs. Nancy Blais

Mrs. Kyla Rivera

Mrs. Andi Castagnola

Ms. Carol Gabriel

Mrs. Maggie Franco

Mr. Bill Flynn

Mrs. Jessica Figueroa

Mrs. DeShawna Chacon-Hemstead

Mrs. Cyndi Reeves

Mrs. Nelda Colvin

**2.0 HEARING FROM THE AUDIENCE ON CLOSED SESSION ITEMS**

There were no comments.

**3.0 CLOSED SESSION**

Pursuant to Government Code Section 54957 et seq., the Board of Trustees may adjourn to Closed Session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. The Board will adjourn to Closed Session to discuss and may take action on the following closed session items:

**3.1 Conference with Legal Counsel – Existing Litigation**

**3.2 Conference with Legal Counsel – Anticipated Litigation**

**3.3 Pupil Personnel – Consideration of Student Discipline**

**3.4 Public Employee Assignment / Discipline/ Dismissal/Release  
/Reassignment/ Transfer for Employee – Government Code section  
54957; Ed Code 44932(a); Section (a), Section (c), and Section (g)**

**3.5 Acquisition of Land, Facilities and Real Estate**

**3.6 Superintendent Evaluation Process**

Motion was made by Mrs. Edna Rodriguez and seconded by Mr. Carl Ackermann to adjourn into Closed Session at 5:01 p.m. Motion carried 2-0.

Ayes: Mrs. Edna Rodriguez and Mr. Carl Ackermann  
Absent: Mr. Joshua Garcia

#### **4.0 RECONVENE IN OPEN SESSION AT APPROXIMATELY 6:00 P.M.**

Motion was made by Mrs. Edna Rodriguez and seconded by Mr. Carl Ackermann to adjourn into Open Session at 5:55 p.m. Motion carried 2-0.

Ayes: Mrs. Edna Rodriguez and Mr. Carl Ackermann  
Absent: Mr. Joshua Garcia

#### **5.0 PLEDGE OF ALLEGIANCE**

Mr. Terry Colvin led the flag salute.

#### **6.0 REPORTING OUT OF CLOSED SESSION ACTION**

No items to report.

#### **7.0 COMMENTS FROM ATTENDING PUBLIC**

There were no comments.

#### **8.0 INFORMATION ITEMS**

**8.1** Superintendent Report – Dr. Heather Griggs shared: (1) We had Fall Break at Riverside Prep; (2) the Elementary has a very successful Fall Festival; (3) Our Leadership team participated at the Victorville Trunk or Treat event; (4) out on teacher recruitment in the Midwest; and (5) we finished off our audits.

**8.2** Business Updates – Dr. Heather Griggs shared: (1) Adoption of salary scales, just a refinement to the pay scale as these salary schedules had been already approved; (2) the auditors gathered information and we are still providing them more information via email, we expect to have no findings in Oro Grande and Mojave River Academy, we expect a finding in Riverside Prep. with regards to ASB internal control; and (2) enrollment for Mojave River Academy is ahead of last year, Riverside Prep. is up and Oro Grande is down by 2.

Construction Updates – Dr. Heather Griggs shared: (1) The Regional Complex was powered up last Thursday, HVAC units have been balanced and tested and are up and running; (2) carpet and flooring is being installed this week; (3) the interior of the buildings will have substantial completion by 11/11; landscaping will begin next week and take approximately 2 weeks; (4) the DSA intake comments for the Riverside Prep Expansion have been addressed and resubmitted; (5) final plan review is expected to start on 11/29; and (6) we expect DSA approved plans by the middle of December and bid award for

the site work in early January with construction starting the beginning of February.

- 8.3 Student Representative (Videos) – Elementary School, Middle School, High School and Mojave River Academy videos were shared.

**9.0 BOARD MEMBER COMMENTS**

- 9.1 Mrs. Edna Rodriguez congratulated Mrs. Jessica Figueroa on her new position.
- 9.2 Mr. Carl Ackermann congratulated the High School football team on their best season yet.

**10.0 PUBLIC HEARING**

The Board of Trustees will hold a Public Hearing regarding the 2014-2015 Developer Fee Report and Resolution #03-2016-2017 – Accounting of Annual Developer Fees in the Capital Facilities Fund.

Public Hearing Opened 6:16 p.m.                      Public Hearing Closed 6:17 p.m.

**11.0 CONSENT ITEMS (Action)**

- 11.1 Approve minutes of October 5, 2016 regular board meeting.
- 11.2 Approve purchase order payment report for November, 2016.
- 11.3 Approve November Personnel Report.

Motion was made by Mr. Carl Ackermann and seconded by Mrs. Edna Rodriguez to approve Consent Items as presented. Motion carried 2-0.

Ayes: Mrs. Edna Rodriguez and Mr. Carl Ackermann  
Absent: Mr. Joshua Garcia

**12.0 ACTION ITEM(S) – ORO GRANDE SCHOOL DISTRICT (As required by law or requested by the Board of Trustees)**

- 12.1 The Board of Trustees will consider approving the 2015-2016 Developer Fee Report and Resolution #03-2016-2017 – Accounting of Annual Developer Fees in the Capital Facilities fund.

Motion was made by Mr. Carl Ackermann and seconded by Mrs. Edna Rodriguez to approve Action Item 12.1. Motion carried 2-0.

Ayes: Mrs. Edna Rodriguez and Mr. Carl Ackermann  
Absent: Mr. Joshua Garcia

- 12.2** The Board of Trustees will determine a meeting date for the Annual Organizational Meeting of the Governing Board.

Motion was made by Mr. Carl Ackermann and seconded by Mrs. Edna Rodriguez to approve Action Item 12.2. Motion carried 2-0.

Ayes: Mrs. Edna Rodriguez and Mr. Carl Ackermann  
Absent: Mr. Joshua Garcia

- 12.3** The Board of Trustees will consider approving a membership to the Association of California School Administrators (ACSA) for the following:

- 12.3.1** Heather Griggs
- 12.3.2** S. Michael Buckhave
- 12.3.3** S. Shawn Bell
- 12.3.4** Terry Colvin
- 12.3.5** Nelda Colvin
- 12.3.6** DeShawna Chacon-Hemstead
- 12.3.7** Kyla Rivera
- 12.3.8** Minda Stackelhouse
- 12.3.9** William "Bill" Flynn

Motion was made by Mr. Carl Ackermann and seconded by Mrs. Edna Rodriguez to approve Action Item 12.3. Motion carried 2-0.

Ayes: Mrs. Edna Rodriguez and Mr. Carl Ackermann  
Absent: Mr. Joshua Garcia

- 12.4** The Board of Trustees will consider approving/ratifying the following Salary Schedules:

- 12.4.1** Certificated Management Pay Schedule, effective July 1, 2016
- 12.4.2** Executive Management Pay Schedule, effective July 1, 2016
- 12.4.3** Classified Hourly Pay Schedule, effective July 1, 2016
- 12.4.4** Speech Pathologist Pay Schedule, effective July 1, 2016
- 12.4.5** School Nurse Pay Schedule, effective November 2, 2016

Motion was made by Mr. Carl Ackermann and seconded by Mrs. Edna Rodriguez to approve Action Item 12.4. Motion carried 2-0.

Ayes: Mrs. Edna Rodriguez and Mr. Carl Ackermann  
Absent: Mr. Joshua Garcia

- 12.5** The Board of Trustees will consider approving the following list of equipment as surplus. (attached)

Motion was made by Mr. Carl Ackermann and seconded by Mrs. Edna Rodriguez to approve Action Item 12.5. Motion carried 2-0.

Ayes: Mrs. Edna Rodriguez and Mr. Carl Ackermann  
Absent: Mr. Joshua Garcia

- 12.6** The Board of Trustees will have a discussion/action regarding the 2017/2018 Teacher Retention/Recruiting Incentives proposal.

Motion was made by Mr. Carl Ackermann and seconded by Mrs. Edna Rodriguez to approve Action Item 12.6. Motion carried 2-0.

Ayes: Mrs. Edna Rodriguez and Mr. Carl Ackermann  
Absent: Mr. Joshua Garcia

- 12.7** No items.

- 13.0 ACTION ITEMS (S) – RIVERSIDE PREPARATORY** (As required by law or requested by the Board of Trustees)

No items.

- 14.0 ACTION ITEM (S) – MOJAVE RIVER ACADEMY** (As required by law or requested by the Board of Trustees)

- 14.1** The Board of Trustees will consider approving participation of a canned food drive, at the following Learning Centers, listed below, with each beneficiary:

**14.1.1** Bakersfield Learning Center - Bakersfield Homeless Shelter & Soup Kitchen

**14.1.2** Victorville Learning Center – Salvation Army Victorville

**14.1.3** Hesperia Learning Center – Rescue Mission of Hesperia

Motion was made by Mr. Carl Ackermann and seconded by Mrs. Edna Rodriguez to approve Action Item 14.1. Motion carried 2-0.

Ayes: Mrs. Edna Rodriguez and Mr. Carl Ackermann  
Absent: Mr. Joshua Garcia

- 14.2** The Board of Trustees will consider approving the following list of items as surplus. (attached)

Motion was made by Mr. Carl Ackermann and seconded by Mrs. Edna Rodriguez to approve Action item 14.2. Motion carried 2-0.

Ayes: Mrs. Edna Rodriguez and Mr. Carl Ackermann  
Absent: Mr. Joshua Garcia

**15.0 FUTURE BUSINESS**

**15.1** The next board meetings of the Oro Grande School District Board of Trustees will be held December 7, 2016 at 5:00 p.m. at Oro Grande Historical School, 19303B Third Street, Oro Grande, CA 92368.

**16.0 ADJOURNMENT**

There being no further business, motion was made by Mr. Carl Ackermann and seconded by Mrs. Edna Rodriguez to adjourn meeting at 6:23 p.m.  
Motion carried 2-0.

Ayes: Mrs. Edna Rodriguez and Mr. Carl Ackermann

Absent: Mr. Joshua Garcia

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Date Approved

Clerk/Secretary to the Board